



NASP 2022 ANNUAL CONVENTION

FEBRUARY 15-18, 2022 | Hynes Convention Center | Boston, MA | #NASP2022

Note: You Must Have an Active Convention Registration for Your Housing Request Form to Be Processed!

Housing Deadline: Wednesday, January 20, 2022

First Name _____ Last Name _____ Professional Suffix _____

Company or Institution _____ Convention Registration Confirmation Number (Required) _____

Mailing Address _____

City _____ State/Province _____ Country _____ Zip+4 Postal Code _____

Daytime Telephone (Country and City Codes) / Extension _____ Fax (Country and City Codes) _____

Email Address (Required for Confirmations) _____

Attendee Student Attendee Session Presenter Workshop Presenter Exhibitor

OFFICIAL NASP CONVENTION COHEADQUARTERS HOTELS:

Hotel accommodations will be made on a first-come, first-served basis. All convention hotels are nonsmoking. Reservation requests made directly with hotels will NOT receive NASP's discounted rates. The tax per night is 16.45%.

Hotels	Rates
Boston Marriott Copley Place	\$229 Single, \$239 Double & Double/Double, \$249 Triple, and \$259 Quad
Sheraton Boston	\$229 Single, \$239 Double & Double/Double, \$269 Triple, and \$309 Quad

Arrival Date: _____ Departure Date: _____

Share With: _____, _____, _____

Special Requests: _____

NASP cannot guarantee bed type or special requests. Please confirm your request with the hotel upon check-in. Some special requests such as a rollaway bed or crib may cost additional money.

ROOM GUARANTEE: Hotel reservations must be guaranteed by a credit card. Credit card listed below will be used for hotel guarantee:

AmericanExpress MasterCard Visa Discover

I would like to send a check to guarantee my hotel deposit after I receive my hotel confirmation. Check deposits for hotel room guarantee must be made out to the hotel and mailed directly to the NASP Housing Center. Please be sure to include a copy of your acknowledgment letter for proper application of funds. Please note the hotel s reserve the right to cancel your hotel room if they do not receive your check guarantee a minimum of two (2) weeks prior to your arrival date.

I understand that the hotel will charge one night's room and tax deposit to the credit card on file. The hotel will keep this deposit if I cancel my reservation less than seventy-two (72) hours prior to my arrival date or if I fail to check in on my confirmed arrival date.

Card Number _____ Expiration Date (must be later than 02//22) _____

Cardholder's Name as it Appears on Card (Please Print) _____

Cardholder's Signature (Required, Authorizing Charge) _____ Date _____

QUESTIONS? PLEASE CONTACT THE NASP HOUSING CENTER AT 1-800-811-5947, 571-549-4526, OR VIA EMAIL AT NASPHOUSING@SPARGOINC.COM.

HOUSING FORMS MUST BE RECEIVED BY THURSDAY, JANUARY 20, 2022.

We strongly encourage you to submit your Housing Form early. Housing Forms will be processed on a space-available basis and may be subject to higher rates if received after January 20, 2022. All reservations will be confirmed within three (3) to five (5) business days after receipt of your Housing Form. If you have not received your housing confirmation within this time, please contact the NASP Housing Center.

CHANGE AND CANCELLATION POLICY

On or before January 20, 2022, you may cancel or make changes to your reservation in writing or online. Written requests should be sent to the NASP Housing Center and will be acknowledged with a confirmation within five (5) business days. To change or cancel your reservation online, you will need your confirmation number and the email address used to make your reservation. Online requests are acknowledged with an immediate email confirmation.

If you need to cancel your reservation(s) and fail to do so at least seventy-two (72) hours prior to your arrival date, or if you fail to check in on your confirmed arrival date, your first night's deposit plus applicable taxes will not be refunded.

4 Ways to Make a Reservation:

Internet
www.nasponline.org/convention

Phone
Domestic: 1-800-811-5947
International: 571-549-4526

Mail
NASP Housing Center
SPARGO, Inc.
11208 Waples Mill Road, Suite 112
Fairfax, VA 22030

Fax
703-563-2715