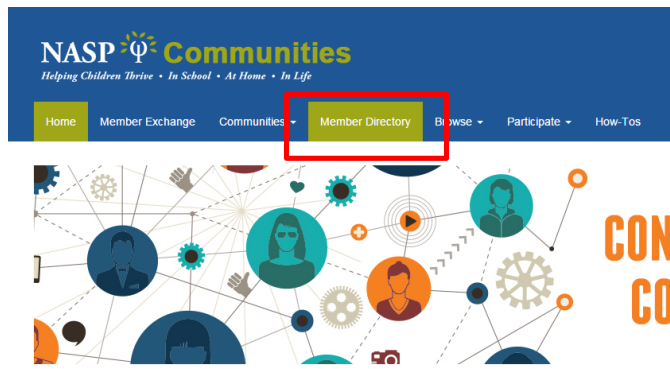
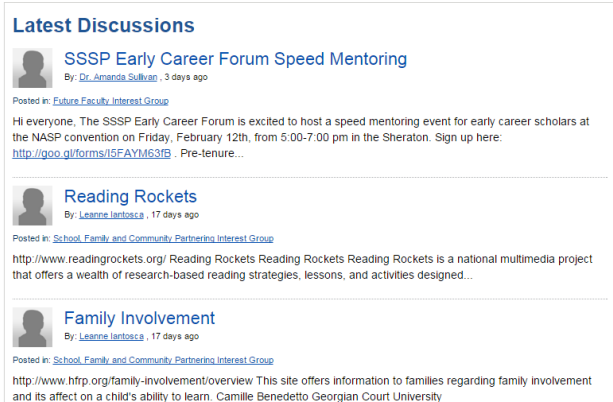


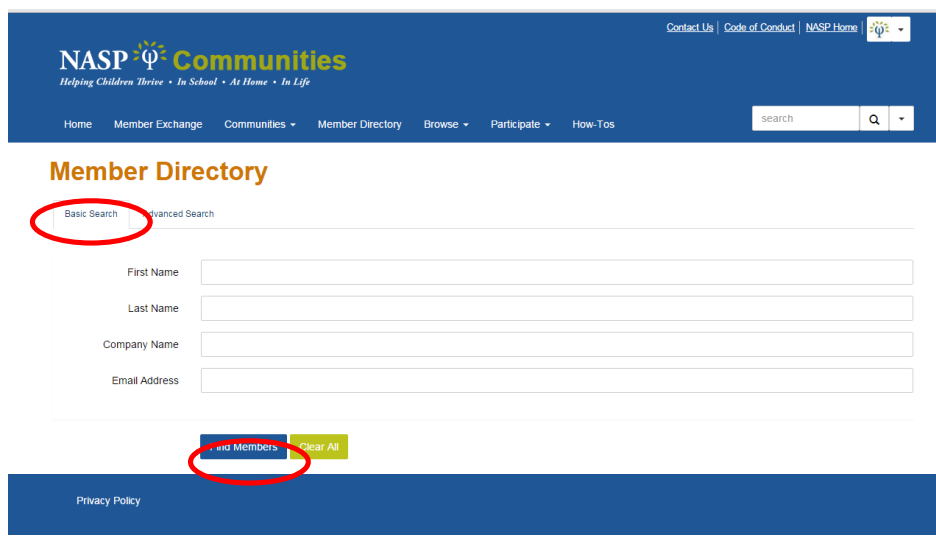
Finding Contacts Using the Member Directory



Step 1: Click “Member Directory” in the menu across the top of the NASP Communities homepage.



Step 2: Use the “Basic Search” tab to search for another member by his or her first name, last name, company name, and/or e-mail address. Click the blue “Find Members” button to search.



Step 3: Once the contact for whom you are searching appears, you can click the green buttons to the right of their name to send them a private message or add them as a contact (if the person is already your contact, you can remove them as a contact.)

Step 4: Under the “Advanced Search” tab in the Member Directory, you can search for members by all of the same criteria as in the basic search tab, as well as by location, communities which the member is a part of, and his or her professional interests.