# NASP Publications Order Form

## Customer Service
If you have questions about a product, or about your order, please call us at (866) 331-NASP or (301) 657-0270 between 8:30 a.m.–5:00 p.m. (Eastern time), M–F.

### Checks
Make checks or money orders payable to National Association of School Psychologists. Please do not send cash or international money orders. Checks must be in U.S. dollars drawn on a U.S. bank.

### Pricing Policy

**Bulk Orders:** A quantity discount will be applied to most orders for seven or more of any one NASP title, shipped to one address.

**Member Price:** Available only to NASP members with payment by personal check or credit card. Member discount is 20% off list price on most publications.

### Delivery
Most orders to continental U.S. addresses will be shipped within one week via UPS Ground. Please call if you wish expedited shipping and handling. Shipments to overseas addresses may take 6–10 weeks; please know that you are responsible for duties and taxes.

## Returns

**Individuals:** May return products within 30 days for full credit, less any shipping and handling. Please use the preprinted return label on the packing slip included with your order. Return instructions are provided on the packing slip. Please send your package via UPS or FedEx.

**Resellers and Schools:** NASP accepts returns from resellers within 180 days of invoice. NASP written approval is required. Products must be undamaged and in original shrink-wrap, if applicable. A 20% restocking fee will be charged.

## USShipping Charges For The Continental U.S.

<table>
<thead>
<tr>
<th>Merchandise Amount</th>
<th>UPS Ground</th>
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</thead>
<tbody>
<tr>
<td>Less than $24.99</td>
<td>$7.50</td>
</tr>
<tr>
<td>$25–$64.99</td>
<td>$10.00</td>
</tr>
<tr>
<td>$65–$149.99</td>
<td>$15.00</td>
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<tr>
<td>$150–$299.99</td>
<td>$20.00</td>
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<tr>
<td>$300–$499.99</td>
<td>$25.00</td>
</tr>
<tr>
<td>$500 &amp; above</td>
<td>6% of total for UPS Ground</td>
</tr>
</tbody>
</table>

### Shipping Charges

- Prices include sales tax.
- Alaska, Hawaii, Puerto Rico, and International: Contact NASP
- Orders shipped via UPS Ground will normally arrive within 7–10 business days.
- Rush Orders: Contact NASP

## USShipping Charges For The Continental U.S.

### Pricing Policy

- Prices subject to change without notice.
- Availability limited to stock on hand.
- Prices are valid in the U.S. only.
- Sale items are nonreturnable.

**Federal Tax ID 23-7044121**

Order online, by fax, or mail your order (PREPAID ONLY) to: National Association of School Psychologists, P.O. Box 79469, Baltimore, MD 21279-0469.

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