**PREPaRE 3rd Edition Trainer Commitment/Requirements**

Becoming a PREPaRE Trainer is a rigorous process that requires a substantial time commitment.

1. The first step in becoming a PREPaRE Trainer is to complete the Workshop 1 and/or Workshop 2 (3rd ed.) core workshop(s). You are eligible for a Training of Trainers (ToT) workshop if, within the past three years, you:
   - Completed corresponding in-person 3rd edition core workshop OR completed the corresponding 3rd edition virtual core workshop and either audited the workshop in-person or viewed the in-person delivery demonstration videos and passed the ToT Eligibility Test.
   - If it has been more than 3 years since you attended the virtual or in-person core workshop, you must register for and retake it to become eligible for a ToT.

2. The process outlined below must then be completed to become a PREPaRE trainer.

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**PREPaRE 3RD EDITION TRAINER DEVELOPMENT PROCESS**

**Complete Core Workshop(s)**

1. Obtain and read “School Crisis Prevention & Intervention: The PREPaRE Model, 2nd Ed.” (Brock et al., 2016)
2. Register for ToT Workshop(s)
3. Pass PREPaRE Model Mastery Test covering book content (100% mastery, unlimited attempts)

**Read “PREPaRE Book”**

1. Download and review Logistics Handbook
2. Complete Logistics webinar
3. Take Logistics Competency Quiz (100% mastery, unlimited attempts)
4. Download and review Trainer’s Handbook
5. Complete online webinar reviewing key workshop content

**Prepare & Attend ToT Workshop(s)**

1. Fill in specified “Bringing Yourself to the Workshop” sections of the handbook
2. Prepare to deliver specific workshop elements at the ToT
3. Attend ToT(s)
4. Pass PREPaRE Model Mastery Test over Trainer Handbook and ToT workshop content (100% mastery, unlimited attempts)

**Maintain Skill Set**

1. Engage in PREPaRE Trainer Community
2. Read current research and resources
3. Keep PREPaRE training materials up-to-date
4. Engage in activities/professional development
5. Conduct at least one workshop every 18 months to maintain trainer status

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3. After reading the book School Crisis Prevention and Intervention: The PREPaRE Model - 2nd Edition. (https://www.nasponline.org/books-and-products/products/books/titles/school-crisis-the-prepare-model-2nd-edition) and passing the mastery test covering the book’s content, it is estimated it takes at least an additional 10-12 hours (per workshop) to complete the required pre-workshop activities that are designed to help the ToT participants take full advantage of the ToT workshop experience. Thus, ensure you have enough time between core workshop eligibility and your ToT workshop.

4. The Workshop 1 ToT session requires 10 in-person contact hours (1.5 days), and the Workshop 2 ToT session requires 13 in-person contact hours (2 days), plus additional time for breaks and lunch.

5. After completing the ToT workshop(s), an additional 15—20 hours of preparation time are required before being ready to deliver a PREPaRE workshop independently.

See the document titled **TOT Eligibility and Trainer Status Policies** for additional information on maintaining trainer status: https://www.nasponline.org/professional-development/prepare-training-curriculum/prepare-3rd-edition-curriculum-x27648

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