

NASP SCHOOL PSYCHOLOGIST OF THE YEAR

HINTS FOR NOMINATORS & CANDIDATES

Letters of Support (4)

- Ask a variety of people (students, teachers, colleagues, administrators, community support personnel, parents, etc.) to write letters of support. The committee prefers to see a variety of letter writers rather than all school personnel.
- Descriptions of the domains of school psychology practice are located with the other award materials on the web as well as in the Standards for Training and Field Placement Programs in School Psychology that can be found on the NASP website. Please feel free to share the domain descriptions with those who will be writing letters.
- It is not necessary to have letters of recommendation or support on letterhead.
- If letters of support are more than one page, the awards chair will determine which page will be sent to the committee.

Essay Questions

- These are long answer essay questions. Responses should be at or near the 1000 word limit. This is your opportunity to express to the rating committee what you do well and in a sense "brag" about yourself & your accomplishments- something that is hard for many of us to do!
- Please include your name and the page number in the header or footer on your resume and essay questions.

Resume or Vita

- Your resume/vita should reflect the knowledge and skills you possess as well as services you have provided to students, families and schools in your career as a school psychologist.
- Please remember to include presentations you have made to a school staff, parent group, district staff, community members, etc. Include the topic, audience and date of presentation.
- Also remember to include articles you have written for school or district newsletters, your local newspaper, your state association newsletter, etc. when listing references for publications.

General

- Please use a one-inch left margin on all materials, so there is room to hole punch them for committee member notebooks.
- Make sure the nominee is a NASP member or is willing to become a member for the 10-11 fiscal year.
- Incomplete files will not be reviewed. A file will be considered incomplete if one of the documents is missing, if the person is not a NASP member or does not meet the "who is eligible" guidelines.

- Materials must be postmarked by July 15th, 2010 and mailed to Karen O'Brien, Awards Chair, PO Box 946, Gold Beach, OR 97444.
- Documents required for School Psychologist of the Year nominations:
 1. Nominator & Candidate contact information sheet.
 2. Nomination Statement by state association president, NASP delegate or presidential designee.
 3. Candidate essay questions (2) (**MUST** be written by the candidate.)
 4. Candidate's resume.
 5. 4 letters of support